

1 West Church St.
P.O. Box 106
Selbyville, Delaware 19975
302-436-8314
302-436-8018 Fax



Mayor
Richard A. Duncan, Sr.
Council
Dr. Carol R. Cary
Monroe B. Hudson, Jr.
Chris S. Snader, Sr.
Gary L. Steffen
Town Administrator
Stacey L. Long

AGENDA MAY MEETING

Date: May 1, 2023
Time: 6:00 P.M.
Place: Selbyville Town Hall

1. Opening of Meeting:

- A. Call to order.
- B. Pledge of Allegiance
- C. Approval of Minutes of April 3, 2023 meeting.
- D. Treasurer's report & authorization to pay bills.

Mayor Duncan
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2. Mayor's Report & Comments:

Mayor Duncan

A. RESOLUTION TO AMEND THE CHARTER OF THE TOWN OF SELBYVILLE, CHAPTER 2, VOLUME 73, LAWS OF DELAWARE, AS AMENDED, ENTITLED "AN ACT TO REINCORPORATE THE TOWN OF SELBYVILLE", SECTION 4, ENUMERATION OF POWERS, TO AUTHORIZE THE ESTABLISHMENT OF ADDITIONAL IMPACT FEES RELATING TO THE COSTS OF OPERATIONS OF VOLUNTEER FIRE COMPANIES, AMBULANCE/PARAMEDIC COMPANIES, PUBLIC LIBRARIES, AND POLICE DEPARTMENTS PROVIDING SERVICES WITHIN THE TOWN.

B. AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF SELBYVILLE BY AMENDING § 73-1, 73-3, AND 73-9 TO REQUIRE A TOWN BUSINESS LICENSE AND THE PAYMENT OF A BUSINESS LICENSE FEE FOR ANY PERSON ENGAGED, FOR PROFIT, IN SELLING ANY AND ALL MERCHANDISE AND/OR GIVEN COMMODITIES AND/OR IN PROVIDING FACILITIES, SERVICES, RENTAL UNITS AND/OR FOOD SERVICE WITHIN THE TOWN LIMITS, WHETHER OR NOT SUCH PERSON HAS AN ESTABLISHMENT LOCATED WITHIN TOWN LIMITS.

3. Visitors in Attendance:

Mayor Duncan

4. Reports – Council, Committees, Etc:

- A. Police
- B. Code Enforcement
- C. Water Dept

M. Hudson
S. Long
G. Steffen

- 1. Review and consideration of quote from A.C. Schultes for installing new submersible pump for Well CR1.

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- D. Public Works G. Steffen
 1. Grass cutting for Rt. 113 median –
 - Review bids received.
 - Consideration of purchasing new lawn mower
- E. Recreation Dept G. Steffen
F. Sewer Dept C. Snader
 1. Review and consideration of the Disc Filter Rebuild Quote from Veolia.
- G. Planning & Zoning C. Snader
 1. Meeting April 11, 2023 -
 a. Consideration of Preliminary Plan Approval for Advanced Auto Parts store located on South Route 113, Dupont Blvd., District 5-33 Map 16.00 Parcel 39.00.
 b. Consideration of Preliminary Plan Approval for a new/used car dealership for Holly Kia located at 39020 and 38070 Dupont Blvd., District 5-33 Map 16.00 Parcels 37.00 and 38.00.
- H. Industrial Park S. Long
I. Annexation Committee C. Cary
 A. Meeting April 25, 2023 –
 1. Review committee report and recommendation for property owned by Balsamo Real Estate, LLC, identified as Sussex County Tax Map and Parcel No. 533-17.00-154.00, containing 2.32 acres, more or less.
 B. RESOLUTION PROPOSING TO ANNEX CERTAIN TERRITORY, CONTIGUOUS TO THE PRESENT LIMITS OF THE TOWN OF SELBYVILLE, OWNED BY BALSAMO REAL ESTATE, LLC, IDENTIFIED AS SUSSEX COUNTY TAX MAP AND PARCEL NO. 533-17.00-154.00, CONTAINING 2.32 ACRES, MORE OR LESS (“SUBJECT PROPERTY”);
 AND
 TO AMEND THE ZONING MAP AND ZONING ORDINANCE OF THE TOWN OF SELBYVILLE TO INCLUDE SAID SUBJECT PROPERTY IN THE R-4 RESIDENTIAL DISTRICT;
 AND
 ESTABLISHING THAT A PUBLIC HEARING BE HELD ON SAID ZONING AMENDMENT ON THE 5TH DAY OF JUNE, 2023, AT 6:00 O’CLOCK IN THE EVENING, PREVAILING TIME, AT THE TOWN HALL, 1 W. CHURCH STREET, SELBYVILLE, DELAWARE.
- J. Administration C. Cary
K. Administration S. Long

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5. Executive Session –
A. Personnel

THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS, THE ADDITION OF ITEMS INCLUDING EXECUTIVE SESSIONS AND EXECUTIVE SESSIONS WHICH ARISE AT THE TIME OF THE MEETING.

Posted: April 24, 2023

Amended: April 26, 2023

2.A. Time sensitive material

2.B. Not available at the time of posting